

OFFER NO. _____

REV. 8/00

Confirmed Receipt _____

MEETING : _____

(FOR DOTD USE ONLY)

STATE OF LOUISIANA
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
NEW PRODUCT EVALUATION COMMITTEE (NPE) FORM
INFORMATION FOR EVALUATION PURPOSES

Trade name: _____

Manufacturer (company name): _____

Manufacturer contact person: _____

Address: _____
Street/P. O. Box City State Zip code

Phone: () _____ Fax: () _____

E-mail Address: _____ Web Address: _____

Manufacturer's representative (company name): _____
(If different than manufacturer)

Contact person: _____

Address: _____
Street/P. O. Box City State Zip code

Phone: () _____ Fax: () _____

E-mail Address: _____ Web Address: _____

Is product patented?: yes no applied for:

Recommended or primary use: _____

Alternate or secondary use: _____

Material composition (generic description): _____

Alternate or comparable to what existing materials or product: _____

Meets requirements of following specifications: AASHTO ASTM Fed. Spec. Others

Is availability seasonal?: yes no

Approximate delivery days after receipt of order: _____ Are quantities limited: yes no

New on market: yes no Estimated cost of material per unit: _____

Will special equipment be required to install product: yes no if yes, will manufacturer/supplier furnish the special equipment and install the material: yes no

Are educational courses or films available: yes no Has this proposal been made previously: yes no

Additional information: _____

Field test sites in the following locations (state, contact person, telephone number): _____

Manufacturer/supplier shall attach twelve (12) copies of the form in addition to twelve (12) copies the following information in order to substantiate, verify or clarify its contents: specifications, drawings, sketches, pictures, warranty, installation instructions, material safety data sheet, product/material literature, test data sheets, certification, and test results.

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General notes:

1. Manufacturers/suppliers are encouraged to install their materials at the test sites.
2. All test materials will be furnished by the manufacturer/supplier at no cost to the Louisiana Department of Transportation and Development.
3. The manufacturer requesting evaluation of a new product shall submit to the NPE Coordinator twelve (12) completed NPE forms (copies acceptable) and twelve (12) copies of all product literature.
4. A separate form will be required for each material/system submitted for evaluation.
5. Incomplete NPE forms and/or erroneous information furnished as part of this form will result in the material being rejected for evaluation.
6. The NPE Coordinator shall review all forms and literature. The coordinator, if appropriate, shall assign an evaluation number and add the submittal to the agenda of the new product evaluation committee meeting for their review. The manufacturer shall be notified in writing of the initial committee actions. If the committee decides that the product has a potential use by the department, the committee shall refer the product to an evaluator. The NPE Coordinator shall inform the manufacturer of the department's willingness to evaluate the product.
7. The department reserves the right to return all unused samples to the manufacturer.
8. The NPE forms shall be submitted no later than one month prior to the meeting. Meetings are held in February, May, August and November.

The manufacturer is hereby notified that the Louisiana Department of Transportation and Development reserves the right to release or distribute any of the information included in or attached to this form and the results obtained as part of our laboratory testing and field evaluation.

The Louisiana Department of Transportation and Development will not consider any new product for testing until this form is completed in accordance with the above notes, signed by a responsible official of the manufacturer which authorizes the evaluation, and returned to the address shown below . All DOTD correspondence will be directed to the official of the manufacturer listed below.

Louisiana Department of Transportation and Development
Materials & Testing Section
Attention: New Product Evaluation Coordinator
5080 Florida Boulevard, Baton Rouge, LA 70806

Signed: _____
(Official of manufacturer)

Name: _____
(Please type or print)

Title: _____

Manufacturer: _____

Address: _____
(Street, City, State, Zip Code)

Date: _____